

Thurston County Law Enforcement Records Management Consortium

-Executive Board -

*Meeting Agenda
Wednesday, June 24, 2015
12:00 PM
Lacey Police Department*

- I. **Review and Approval of March Meeting Minutes**
 - a. **Overview:** Minutes from the March meeting will be reviewed
 - b. **Action Item:** Board decision to edit and/or accept the meeting minutes
- II. **Review and Approval of Expenditures**
 - a. **Overview:** Review expenditures
 - b. **Action Item:** Board decision to approve payment of the expenditures
- III. **P2C**
 - a. **Overview:** P2C Update
 - b. **Action Item:** Discussion
- IV. **JMS Implementation**
 - a. **Overview:** JMS Implementation, update/status
 - b. **Action Item:** Discussion
- V. **LERMS Audit**
 - a. **Overview:** Final Audit Report Review
 - b. **Action Item:** Discussion
- VI. **Calls For Service Data**
 - a. **Overview:** CFS Data
 - b. **Action Item:** Discussion

VII. 2016 Budget

a. Overview: Preliminary 2016 Budget

b. Action Item: Discussion

VIII. Booking Procedures

a. Overview: Booking Procedures for OPD Jail

b. Action Item: Discussion

Thurston County Law Enforcement Records Management Consortium

Executive Board Meeting

Lacey PD

11:00 AM

Wednesday, March 25, 2015

Minutes

Members Present: Chief John Stines, Tumwater; Chief Dusty Pierpoint, Lacey; Chief Todd Stancil, Yelm..

Members Absent: Chief Ronnie Roberts, Olympia; Chief John Hutchings, Tenino.

Staff and Guests Present: Laura Wohl, Olympia PD; Steve Nelson, OPD; Jeanelle Stull, OPD; Jon Weiks, Tumwater PD; Christina Keonitzer, Tumwater PD; Anna McBee, Lacey PD; Jim Quackenbush, TComm 911;

The meeting was called to order by Chief Stines at 11:59 am.

I. Review and approval of February meeting minutes

Ms. Keonitzer sent a draft of the February Meeting Minutes in advance of the meeting to the Board.

Chief Stancil moved to approve the minutes. Chief Pierpoint seconded the motion. The motion passed unanimously.

II. Review and approval of Expenditures

Ms. Wohl provided a copy of Expenditures in advance of the meeting to the Board, and presented an additional invoice for Washington State Patrol, quarterly ACCESS user fee, at the meeting.

Chief Pierpoint moved to approve the expenditures, including WSP. Chief Stancil seconded the motion. The motion passed unanimously.

III. Contract for LERMS IT Manager

Ms. Wohl provided a copy of the contract in advance of the meeting to the Board. Contract is now ready for signatures.

Chief Pierpoint moved to approve the contract, and for Chief Roberts signing the contract on behalf of LERMS. Chief Stancil seconded the motion. The motion passed unanimously.

IV. TCPA access to the RMS system

The Prosecutor's Office would like access to the LERMS system to be able to search out potentially missing/supplemental information on cases. They do not want this to take the place of the local jurisdictions sending reports on a regular, daily basis.

There is concern over current issues with communication and transfer of reports and information; and with the proposed change in process, there would be no way to control or track what is sent.

There are also concerns about the technical side of this proposal. There would need to be more discussion and research done regarding the IT side, as well as CHRI/CJIS requirements before a final decision can be made.

The meeting was adjourned at 12:25 pm.

DRAFT