

# Thurston County Law Enforcement Records Management Consortium

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## **-Executive Board -**

*Meeting Agenda  
Wednesday, February 25, 2015  
12:00 PM  
Lacey Police Department*

- I. **Review and Approval of January Meeting Minutes**
  - a. **Overview:** Minutes from the January meeting will be reviewed
  - b. **Action Item:** Board decision to edit and/or accept the meeting minutes
- II. **Review and Approval of Expenditures**
  - a. **Overview:** Review expenditures
  - b. **Action Item:** Board decision to approve payment of the expenditures
- III. **Election of Chair for 2016**
  - a. **Overview:** Election of Chair for 2016
  - b. **Action Item:** Board decision
- IV. **Off-Site Backup Storage**
  - a. **Overview:** **Off-Site Backup Storage options**
  - b. **Action Item:** **Board Decision**

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## Executive Board Meeting

*Lacey PD*

*12:00 PM*

*Wednesday, January 28, 2015*

## Minutes

**Members present:** Chief John Stines, Tumwater; Chief Dusty Pierpoint, Lacey; Chief John Hutchings, Tenino.

**Members absent:** Chief Todd Stancil, Yelm; Chief Ronnie Roberts, Olympia.

**Staff and Guests Present:** Laura Wohl, Jeanelle Stull, Jon Weiks, Christina Keonitzer, Chris Ward, Jim Quackenbush, Keith Flewelling.

The meeting was called to order by Chief Stines at 12:03 pm.

### **I. Review and approval of December 2015 meeting minutes**

Ms. Keonitzer sent a draft of the December Meeting Minutes in advance of the meeting to the Board.

**Chief Pierpoint moved to approve the December Meeting Minutes. Chief Hutchings seconded the motion. The motion passed unanimously.**

### **II. Review and approval of Expenditures**

Ms Keonitzer sent a copy of Expenditures with the Agenda Packet in advance of the meeting to the Board.

**Chief Pierpoint moved to approve all expenditures presented, except the invoice to TComm - waiting for confirmation on correct amount . Chief Hutchings seconded the motion. The motion passed unanimously.**

### **III. P2C**

The P2C piece is nearing 100% ready for go-live. There are still a few small issues needing to be resolved by Sungard: and awaiting final information/artwork from participating jurisdictions.

It was agreed upon that the official rollout of this piece will wait until all issues are addressed. It is estimated it will take about a week.

#### **IV. Support Contract with TComm**

Ms Keonitzer sent a copy of the Support Contract with the Agenda Packet in advance of the meeting to the Board.

There are minor corrections to be made to the draft copy before it will be sent out for signatures. Each jurisdiction has the authority to sign upon completion.

**Chief Hutchings moved to approve the contract with the changes that were discussed. Chief Pierpoint seconded the motion. The motion passed unanimously.**

#### **V. IT Management Contract with Olympia**

Ms Keonitzer sent a copy of the IT Management Contract with the Agenda Packet in advance of the meeting to the Board.

There are few minor corrections to be made to the draft copy before it will be sent out for signatures.

**Chief Pierpoint moved to approve the contract with the changes that were discussed. Chief Hutchings seconded the motion. The motion passed unanimously**

**The meeting was adjourned at 12:34 pm.**