



CITY OF TUMWATER
 555 ISRAEL RD. SW, TUMWATER, WA 98501
 Email: cdd@ci.tumwater.wa.us
 (360) 754-4180

**LANDSCAPE PLAN REVIEW
 Submittal Checklist**

TUM -	DATE STAMP
RCVD BY	

APPLICANT INFORMATION *(please print neatly)*

NAME OF APPLICANT: _____

SUBJECT PROPERTY INFORMATION

ADDRESS OF PROPERTY (COMPLETE): _____

If the proposal is a commercial or industrial development or multi-family residential development consisting of five or more dwelling units with a new building or building expansion that amounts to or exceeds either 4,000 square feet or 25 percent of the assessed valuation of the existing building within any 12-month period, or if the proposal is a residential manufactured home park consisting of five or more dwelling units on a lot, or expansion that amounts to or exceeds five additional dwelling units, then a submittal for a Landscape Plan Review shall consist of all items on this checklist unless waived by Staff.

A. APPLICATION	N/A	Provided	Staff
-----------------------	-----	----------	-------

- | | | | |
|--|--|--------------------------|--------------------------|
| 1. Provide a complete and signed (by owner or authorized representative) application and applicable fee. | | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Two copies of the proposed landscape drawing(s). | | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. One reduced copy (11"x17") of the proposed landscape drawing(s). | | <input type="checkbox"/> | <input type="checkbox"/> |

B. LANDSCAPE PLAN	N/A	Provided	Staff
--------------------------	-----	----------	-------

- | | | | |
|---|--|--------------------------|--------------------------|
| 1. The landscape plan(s) shall be on a minimum of 18"x24" to a maximum of 24"x36" sheet(s) drawn to a scale of no more than 1"=20' and no less than 1"=100', unless otherwise approved by the City. The plan should be prepared by a Washington State licensed Landscape Architect, Washington State Certified Nursery professional, or Washington State Certified Landscaper. The plan(s) shall be a drawing of the entire contiguous parcel(s) showing the following information: | | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Date, north arrow, and scale. | | <input type="checkbox"/> | |
| b. General vicinity map. | | <input type="checkbox"/> | |
| c. Property boundaries, the extent and location of proposed clearing and major physical features of the property (streams, ravines, etc). | | <input type="checkbox"/> | |
| d. Project Information block shall be placed on the face of the landscape plan as follows: | | | |
| - Total area (acreage and square-footage) of the parcel. | | <input type="checkbox"/> | |
| - Total area (acreage and square-footage) of landscaping. | | <input type="checkbox"/> | |
| - Percent of site covered with landscaping. | | <input type="checkbox"/> | |
| - Type of buffer (as required by TMC 18.47.020.D) provided along each property line. | | <input type="checkbox"/> | |
| - Size (including height), species, type (deciduous or evergreen, drought tolerant, native, etc), and numbers of trees and shrubs to be planted. | | <input type="checkbox"/> | |

Landscape Plan Review Submittal Checklist

B. LANDSCAPE PLAN (CONTINUED)	N/A	Provided	Staff
e. Location of:			
- All existing and proposed pavement and structures, vehicular-use areas, significant trees and/or landscape features and topographic elevations.		<input type="checkbox"/>	
2. Irrigation Plan, if all the existing and proposed trees and shrubs are not drought-tolerant or native vegetation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. OTHER DOCUMENTS	N/A	Provided	Staff
1. Draft of a Maintenance Agreement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. ELECTRONIC SUBMITTAL	N/A	Provided	Staff
1. Compact disc (CD) or USB drive containing all of the plans, reports, etc. as outlined under A through C above, in PDF-file format. Maximum format shall be 300 dpi. Note: Please do not include the application or submittal checklist in electronic format.		<input type="checkbox"/>	<input type="checkbox"/>

The application for a Landscape Plan Review must be submitted prior to submittal of a Building Permit application.

I verify that all required documents associated with this application have been submitted.

Signature of Applicant/Representative

Date