

Law Enforcement Records Management Consortium

Executive Board Meeting

Lacey PD

12:00 PM

Wednesday, April 23, 2014

Minutes

Members present: Chief Ronnie Roberts, Olympia; Chief Dusty Pierpoint, Lacey; Chief John Hutchings, Tenino.

Members absent: Chief John Stines, Tumwater; Chief Todd Stancil, Yelm.

Staff and Guests Present: Laura Wohl, Jon Weiks, Kim Sorby, Jim Quackenbush, Keith Flewelling.

The meeting was called to order by Chief Roberts at 12:00 PM.

I. Review and approval of March meeting minutes

Ms. Sorby sent a draft of the March Meeting Minutes in advance of the meeting to the Board.

Chief Pierpoint moved to approve the March minutes. Chief Hutchings seconded the motion. The motion passed unanimously.

II. Discuss procedure for case disposition changes in RMS

Chief Pierpoint asked if there was a way to restrict who has the ability to change a case's disposition in RMS. Ms. Sorby explained that there is no way to restrict a user's ability to change case disposition without removing that user's ability to update name records.

Chief Hutchings said their new records employee will be starting and will need training. She will be trained at Yelm, Tumwater and Lacey police departments over the next few weeks.

Ms. Wohl said the implementation of the dual authentication solution is put on hold until the service level agreement between the consortium and TCOMM is finalized.

Chief Roberts moved to adjourn the meeting at 12:14. Chief Pierpoint seconded the motion. The motion passed unanimously.