



CITY OF TUMWATER
 555 ISRAEL RD. SW, TUMWATER, WA 98501
 Email: cdd@ci.tumwater.wa.us
 (360) 754-4180

**FIRE ALARM PERMIT
 Submittal Checklist**

TUM -	DATE STAMP
RCVD BY	

APPLICANT INFORMATION *(please print neatly)*

NAME OF APPLICANT: _____ EMAIL: _____

SUBJECT PROPERTY INFORMATION

ADDRESS OF PROPERTY (COMPLETE): _____

In order to install a fire alarm system, you must submit a completed permit application and all items on this checklist unless modified or waived by Staff.

A. APPLICATION	N/A	Provided	Staff
1. Provide a complete and signed (by owner or authorized representative) application and applicable fee.		<input type="checkbox"/>	<input type="checkbox"/>
2. Provide two copies of all plans and two copies of all specifications. Draw plans to scale of 1/4" = 1' or larger. Minimum plan sheet size is 18"x24". All notations and drawings must be clear and legible.		<input type="checkbox"/>	<input type="checkbox"/>
B. FLOOR PLAN	N/A	Provided	Staff
1. Show:			
a. Use of each room.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Dimensions of buildings and rooms.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Location of the Fire Alarm control panel.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Location of the annunciator panel.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Location of the Knox box.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Locations of the pull stations at exit doors.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Locations of the strobe lights with their candle power.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Location of the heat detectors and smoke detectors.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Provide:			
a. Wire type and wire diagram.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Building cross-section detail showing the ceiling and roof construction.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Battery and voltage drop calculations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Fire sprinkler riser detail showing the location of the valve supervision and flow alarm equipment (each floor is required to have a separate flow switch).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Alarm system monitoring agency.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Type and number of devices.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Fire Alarm Permit Submittal Checklist

C. FIRE ALARM – GRAPHIC MAP	N/A	Provided	Staff
1. Show:			
a. An outline of the building, streets and parking areas (site plan).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Building address.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. North arrow.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Fire department connection and hydrants, if applicable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. All stairs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. The Fire Alarm Control Panel (FACP).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. The riser room, if applicable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Building fire walls and their fire resistive ratings; i.e. one hour, two hour.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Areas of evacuation assistance, if applicable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j. Exit doors.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. The words “ YOU ARE HERE ” in large, readily visible, RED letters, shall be placed on the map showing your current location .	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. ELECTRONIC SUBMITTAL	N/A	Provided	Staff
1. Compact disc (CD) or USB drive containing all of the plans, reports, etc. as outlined under A through C above, in PDF-file format. Maximum format shall be 300 dpi. Note: Please do not include the application or submittal checklist in electronic format.		<input type="checkbox"/>	<input type="checkbox"/>

I verify that all required documents associated with this application have been submitted.

Signature of Applicant/Representative

Date