

TUMWATER LODGING TAX ADVISORY COMMITTEE
MINUTES OF MEETING
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CONVENE: 4:04 p.m.

PRESENT: Councilmember & Chair Eileen Swarthout and committee members Kelly Green, Tumwater Craft; Chami Jo Ro, Comfort Inn; Jack Park, Best Western Inn (Telecon); David Bills, Tumwater Area Chamber of Commerce; Satpal Sohal, La Quinta Inn & Suites (Telecon); and Brian Reynolds, Olympic Flight Museum.

Staff: Finance Director Ursula Euler, Executive Assistant/Deputy City Clerk Hanna Miles and Recording Secretary Valerie Gow.

WELCOME & INTRODUCTIONS: Chair Swarthout welcomed everyone to the meeting.

AMENDING 2020 LODGING TAX FUNDING RECOMMENDATION: Assistant Miles reported on an error in calculating the committee's feedback for the funding amount recommended for the Olympic Flight Museum. Instead of entering \$38,000 as recommended by a committee member, the amount was entered as \$28,000 creating an error not only in the funding recommendation for Olympic Flight Museum but also for the total 2020 Lodging Tax funding award. The proposal is to correct the funding recommendation for Olympic Flight Museum from \$35,472 to \$37,138, retain the existing funding recommendations for the other applicants, and add the pro-rated amount to the Olympic Flight Museum as discussed by the committee at its September 17, 2019 meeting, which would revise the total 2020 Lodging Tax funding recommendation to reflect \$191,567 rather than \$189,901.

MOTION: Ms. Ro moved, seconded by Ms. Green, to recommend the City Council approve the corrected 2020 LTAC funding award for the Olympia Flight Museum from \$35,472 to \$37,138. Motion carried. Mr. Reynolds abstained.

MOTION: Mr. Reynolds moved, seconded by Mr. Bills, to recommend the City Council approve adjusting the 2020 LTAC funding amount from \$189,901 to \$191,138. Motion carried unanimously.

Assistant Miles advised that during next year's process, when individual funding recommendations are conveyed, staff will restate the amount to ensure the amount entered into the spreadsheet is correct.

ADJOURNMENT: With there being no further business, Chair Swarthout adjourned the meeting at 4:09 p.m.