



CITY OF TUMWATER
 555 ISRAEL RD. SW, TUMWATER, WA 98501
 (360) 754-4180 (360) 754-4126 (FAX)
 Email: cdd@ci.tumwater.wa.us
RESIDENTIAL REMODEL
 Submittal Checklist

TUM - _____ RCVD BY	DATE STAMP
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APPLICANT INFORMATION *(please print neatly)*

NAME OF APPLICANT: _____ EMAIL: _____

SUBJECT PROPERTY INFORMATION

ADDRESS OF PROPERTY (COMPLETE): _____

In order to remodel a one- or two-family home, you must submit a completed permit application and all items on this checklist unless modified or waived by Staff.

A. APPLICATION	N/A	Provided	Staff
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1. Provide a complete and signed (by owner or authorized representative) application and applicable fee. Note: Payment of the plan check fee is required at the time of application.

2. Provide two copies of all plans and two copies of all specifications. Draw plans to scale of 1/4" = 1' or larger. Minimum plan sheet size is 18"x24". All notations and drawings must be clear and legible.

B. FLOOR PLAN (NEW)	N/A	Provided	Staff
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1. Show:
 - a. Square-footage of each floor.

 - b. Use of each room.

 - c. Dimensions of building and rooms.

 - d. Location and dimensions of all doors and windows (identify egress windows).

 - e. Plumbing fixtures (including grinder pump specs if applicable).

 - f. Location and type of furnaces, water heaters, fans, and smoke detectors.

 - g. Dimensions and framing details of joists, beams, posts, ledgers, size/grade/species of lumber, pressure treated.

 - h. Areas not to be remodeled, by shading or cross hatched.

C. ROOF PLAN	N/A	Provided	Staff
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1. Show:
 - a. Sizes and spacing of all rafters (provide specifications for engineered trusses).

 - b. Location of chimneys and skylights.

 - c. Roof pitch and covering materials.

 - d. Sheathing type and dimensions.

 - e. Attic venting.

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C. ROOF PLAN (CONTINUED)	N/A	Provided	Staff
f. Show ridge plan of new and existing roof.			
D. COUNTY ENVIRONMENTAL HEALTH APPROVAL	N/A	Provided	Staff
1. Provide approval for any proposed septic system.			
E. ENERGY CODE REQUIREMENTS	N/A	Provided	Staff
1. Provide:			
a. Washington State Energy Code form must be complete.			
b. Fuel source for furnaces, water heaters and other appliances.			
F. ELECTRONIC SUBMITTAL	N/A	Provided	Staff
1. Compact disc (CD) or USB drive containing all of the plans, reports, etc. as outlined under A through E above, in PDF-file format. Maximum format shall be 300 dpi. Note: Please do not include the application or submittal checklist in electronic format.			

I verify that all required documents associated with this application have been submitted.

Signature of Applicant/Representative

Date