



**CITY OF TUMWATER**  
555 ISRAEL RD. SW, TUMWATER, WA 98501  
(360) 754-4180 (360) 754-4126 (FAX)  
Email: cdd@ci.tumwater.wa.us

**CERTIFICATE OF  
APPROPRIATENESS  
Application**

TUM -   RCVD BY	DATE STAMP
--------------------------	------------

Application fee: \$110.00

***APPLICANT*** (please print neatly)

NAME OF APPLICANT: \_\_\_\_\_

APPLICANT'S MAILING ADDRESS (COMPLETE): \_\_\_\_\_

APPLICANT'S TELEPHONE(S): \_\_\_\_\_ APPLICANT'S E-MAIL: \_\_\_\_\_

***PROPERTY OWNER***

NAME OF PROPERTY OWNER: \_\_\_\_\_

OWNER'S MAILING ADDRESS (COMPLETE): \_\_\_\_\_

OWNER'S TELEPHONE(S): \_\_\_\_\_ OWNER'S E-MAIL: \_\_\_\_\_

***CONTACT PERSON***

NAME OF CONTACT: \_\_\_\_\_

CONTACT'S MAILING ADDRESS (COMPLETE): \_\_\_\_\_

CONTACT'S TELEPHONE(S): \_\_\_\_\_ CONTACT'S E-MAIL: \_\_\_\_\_

***PROPERTY INFORMATION***

PROPERTY ADDRESS (COMPLETE): \_\_\_\_\_

LOCATION OF PROPERTY (COMMONLY KNOWN AS...): \_\_\_\_\_

ASSESSOR'S PARCEL NUMBER(S): \_\_\_\_\_

SECTION / TOWNSHIP / RANGE: \_\_\_\_\_ CURRENT ZONE CLASSIFICATION: \_\_\_\_\_ COMPREHENSIVE PLAN DESIGNATION: \_\_\_\_\_

GENERAL DESCRIPTION OF PROPOSAL (ATTACH ADDITIONAL SHEETS AND DOCUMENTATION, AS NEEDED): \_\_\_\_\_

CURRENT LAND USE AND IMPROVEMENTS: \_\_\_\_\_

PAST LAND USE OR HISTORY: \_\_\_\_\_

FULL LEGAL DESCRIPTION OF SUBJECT PROPERTY (ATTACH ADDITIONAL SHEET IF NECESSARY): \_\_\_\_\_

Recognizing that Tumwater was the first American settlement on Puget Sound, and one of the industrial and commercial centers of Washington territory, the HC (Historic Commercial) zone is created to help re-establish and preserve the built environment of the Tumwater historic district as it once existed, thereby promoting the general welfare of the citizens of Tumwater and the economy of Tumwater by developing and maintaining the city's commerce and vacation-travel industry.

**THIS APPLICATION MUST BE ACCOMPANIED BY THE FOLLOWING INFORMATION:**

- 1. A complete list of all property owners and addresses as listed on records of the Thurston County Assessor within a 300-foot radius of the external boundaries of the subject property.
- 2. A vicinity sketch showing the location of the site and its relationship to surrounding areas, including existing streets, driveways, major physiographic features such as railroads, lakes, streams, shorelines, schools, parks, and other prominent features.

The Council, in passing upon the appropriateness of any said proposal, shall consider among other things, the extent to which the proposed building helps recreate the ambience and landscape of the historic district as it existed from 1845 to 1906, based on the following criteria:

- 3. A map or maps of the site at a scale not smaller than 1"=100' showing at least, but not limited to, the following items:
  - A. Site boundaries
  - B. Streets abutting the site
  - C. Proposed buildings, including dimensions, identification of types, and the number of dwelling units in each residential type
  - D. Location and dimension of all common open space
  - E. Location, dimension, and design of off-street parking facilities showing their size and locations of internal circulation and parking spaces, and points of ingress to and egress from the site
  - F. Existing buildings and indication of future use or disposition
  - G. Existing and proposed structures, indicating setback lines, including fences, culverts, bridges, roads and streets
  - H. All proposed and existing landscaping, clearly indicating type of vegetation, location of plantings, rate of growth and height maturity
  - I. All existing and proposed easements
  - J. Existing and proposed storm water drainage systems
  - K. Proposed land use and densities
  - L. The location of all loading spaces including, but not limited to, loading platforms and loading docks where trucks will load or unload
- 4. A written statement for development setting out detailed information concerning the following subjects as they may be involved in the development, including, but not limited to, the following items:
  - A. Proposed ownership method
  - B. Proposed operations and maintenance of the development and landscaping, and
  - C. General timetable for development
- 5. A floor plan
- 6. Building elevations
- 7. Provide copies of historical photographs showing ambience and landscape of the Tumwater historic district as it relates to this specific application request

WE UNDERSTAND AND AGREE WITH THE ABOVE-EXPLAINED NEED FOR THE MAP CHANGE, AND ARE CURRENT OWNERS OF THE PROPERTY WITHIN THE CITY OF TUMWATER.

\_\_\_\_\_  
SIGNATURE PRINTED NAME

ADDRESS (COMPLETE): \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE PRINTED NAME

ADDRESS (COMPLETE): \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE PRINTED NAME

ADDRESS (COMPLETE): \_\_\_\_\_

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

**ADJACENT PROPERTY OWNERS LIST**

**THURSTON COUNTY PROPERTIES ONLY:** ADDRESSES ARE TO BE OBTAINED FROM OFFICE OF THURSTON COUNTY ASSESSORS, BUILDING II, FIRST FLOOR

**CITY OF OLYMPIA PROPERTIES ONLY:** ADJACENT PROPERTY OWNERS LIST SHALL BE PREPARED BY A TITLE COMPANY FOR PARCELS WITHIN THE CITY OF OLYMPIA

**PLEASE INCLUDE A LIST OF ALL PROPERTY OWNERS WITHIN 300 FEET OF EXTERIOR BOUNDARY OF THE PROPERTY INVOLVED**

JACK SMITH  
123 NORTH LANE  
TUMWATER WA 98501

**SAMPLE**