



Legal Department

July 1, 2008

TO: Doug Baker, City Administrator
FROM: Karen Kirkpatrick, City Attorney
RE: Quarterly Report – for Second Quarter Ending June 30, 2008

Attached is the listing of new projects that the Legal Department received this past quarter. In addition to the new projects, the Department also dealt with a number of ongoing projects and activities as listed below:

- Assisted outside counsel in preparation of the official record to Superior Court in the Wal-Mart matter. The hearing has been rescheduled to July 22, 2008.
- Met with staff regarding tracking of open-ended contracts.
- Attended the Spring Washington State Municipal Attorneys conference.
- Met with staff from Development Services and the City of Olympia regarding a proposal by the South Puget Sound Community College and possible interlocal agreement on a zoning variance.
- Reviewed a first draft of a proposed new franchise agreement with Comcast.
- Continued to work with the City Attorneys from Olympia and Lacey and our joint outside counsel on issues in the All American Bottled Water case.
- Met with representatives of the Thurston County Prosecutor's Office and attended a County Commissioners work session, which resulted in our prosecution contract being granted to Thurston County. An attorney from the Thurston County Prosecutor's Office will appear in our Municipal Court and began on 6/1/08. Access to a crime victim advocate is also included in this arrangement at no extra cost to the City.
- During this quarter, the prosecutor handled 826 hearings on traffic and criminal matters.
- Continue to work with joint counsel on an Olympia lawsuit involving Triway and access to water. It is still anticipated that Tumwater will be dismissed. Tumwater's motion has been delayed while the other parties attempt to reach agreement on the case.
- Reviewed and/or approved approximately 95 documents from all city departments, including ordinances, resolutions, service provider agreements, public works contracts, maintenance agreements, and easements.
- Researched and provided direction to staff regarding issues relating to manufactured housing, including review of a proposed ordinance.
- Attended training sponsored by Washington Cities Insurance Authority directed toward legal issues.
- Attended a workshop on electronic records retention.

Attachment

LEGAL DEPARTMENT REPORT ON NEW PROJECTS/REQUESTS

For Period of April - June, 2008

To: Doug Baker, City Administrator
From: Karen Kirkpatrick, City Attorney
Date: July 1, 2008
RE: Report for Second Quarter, Ending June 30, 2008

The following is a list of new projects/files opened by this office during the period of April through June, 2008:

Department	Proj #	Project Type	Description
Development Services			
	2008-026	Violation	Rubbish - 3912 Southglen Ave. (Johnson)
	2008-030	Agreement	Hearing Examiner Pro Tem - Thomas Bjorgen
	2008-031	Agreement	Latecomer Agreements - Deschutes River Highlands (Steve Chamberlain - SCA Group)
	2008-036	Issue	Interlocal Agreement with Olympia RE: SPSCC
	<i>Total for Development Services</i>		4

Department	Proj #	Project Type	Description
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Legal

	2008-028	WCIA Opinion	Concealed weapon permit and loaded weapon in a vehicle
	2008-029	Agreement	2008-2009 Prosecution Services (Thurston County)
	2008-032	Information	Municipal Water Rights
	2008-034	Issue/Notice	Comcast - Improper Use of City Conduit
	2008-037	Information	Various 2008 Legislation
	2008-038	Ordinance	O2008-015 - Recodifying TMC 18.56.340 to 18.56.335

Total for Legal 6

Parks & Recreation

	2008-027	Agreement	Temporary golf course concessionaire (Budd Bay Café)
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Total for Parks & Recreation 1

Public Works

	2008-033	Public Works Contract	North Street Reconstruction Project - Alpha Development
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Total for Public Works 1