



Legal Department

April 8, 2005

TO: Doug Baker, City Administrator
FROM: Christy Todd, City Attorney
RE: Quarterly Report

Attached please find our report on new projects/requests received by the Legal Department during the first quarter of 2005.

Additionally, this department worked on the following projects during the period:

- 1) Provided legal direction to staff regarding background checks on volunteers.
- 2) Provided legal direction to Parks Department on issues relating to development of the SW Neighborhood Park.
- 3) Followed-up on a zoning code violation and was able to get the property owner into compliance.
- 4) Continued meetings with attorneys from Lacey and Olympia, together with the Thurston County Animal Services Director regarding updates to our animal ordinance.
- 5) Ongoing discussions and research regarding the public facilities district.
- 6) Completed the redraft of the Fire Mutual Aid Agreement. It was presented and approved by Council at the April 5th meeting.
- 7) Assisted Council with the establishment of findings of fact at a public hearing regarding imposition of a six-month moratorium on large retail sales.
- 8) Met with new LOTT attorney.

- 9) Provided legal direction to Development Services staff relating to hazardous building code enforcement.
- 10) Held discussions with staff regarding public hearings and public disclosure issues.
- 11) Filed an appeal to the Thurston County Board of County Commissions regarding full construction of the extension of 73rd Ave. for the Deschutes River Highlands plat. The appeal was heard and denied by BOCC 3/28/05.
- 12) A total of 736 cases were handled by our contact prosecutor during the quarter.
- 13) Reviewed a draft ordinance regarding amendment of site development standards for the Salmon Creek Basin and other high groundwater areas.
- 14) Drafted an ordinance establishing a method for protesting the assessment of rates and charges for the Barnes Lake Management District, which was passed by Council on February 1, 2005.
- 15) Reviewed, and approved as to form, Resolution R2005-004 declaring a portion of land near Linderson Way as surplus.
- 16) Participated in a meeting with other city attorneys and MRSC staff to develop topics for the Spring, 2005, WSAMA (Washington State Association of Municipal Attorneys) conference.
- 17) Attended the Civil Service Commission meeting on February 3, 2005.

Attachment

LEGAL DEPARTMENT REPORT ON NEW PROJECTS/REQUESTS

For Period of January - March, 2005

To: Doug Baker, City Administrator
From: Christy Todd, City Attorney
Date: April 7, 2005
RE: Report for First Quarter, Ending March 31, 2005

The following is a listing of the projects and requests for legal services received by this office during the period of January through March, 2005:

Department	Proj #	Project Type	Description
Administration			
	2005-008	Opinion	Restricting firearm sales
<i>Total for Administration</i>			1

Development Services

	2005-018	Opinion	Boundary Line Adjustment
	2005-019	Agreement	Lease of right-of-way (ROW)

Department	Proj #	Project Type	Description
Legal			
	2000-022	Bond Information	Limited Tax General Obligation Bonds (sample from Kitsap County - for special events center and regional conference center)
	2004-024	Litigation	Petition for Review to the Western Washington Growth Management Hearings Board
	2005-001	Information	Audit Report 1/1/03 - 12/31/03 (prepared 12/30/04)
	2005-003	Draft Resolution	Revised council operating procedures
	2005-011	Litigation	Restitution litigation - Pioneer Park Big Toy.
	2005-013	Appeal	County Hearing Examiner Decision regarding Deschutes River Highlands Subdivision
	2005-014	Ordinance	Ordinance No. O2005-005 Amending TMC 14.06.050 regarding SEPA appeals
	2005-022	Information	General Court Rule 31 (GR 31) regarding public access to court files and requirements to redact certain personal identifiers

Total for Legal 8

Parks & Rec

	2005-004	Agreement	Agreement and Addendum with Glander & Assoc. for NE Neighborhood Park
	2005-005	Resolution	Resolution No. R2005-007 declaring surplus property and Agreement with Graoch / Overlook Park property exchange

Department	Proj #	Project Type	Description
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Parks & Rec

Total for Parks & Rec 2

Parks & Recreation

2005-029	Review	PDC issues relating to the Tumwater Aquatics Center
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Total for Parks & Recreation 1

Planning & Facilities

2005-007	Agreement	Parking - State Parks Dept. parking at City Facilities Bldg.
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2005-028	Review	BLA/Annexation on city/county boundary
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Total for Planning & Facilities 2

Police

2005-002	Agreement	Hold Harmless for Use of All American Bottled Water Corp (AABWC) facilities by TPD for training
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2005-023	Property Seizure	Police department civil forfeiture
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2005-030	Review	Model policy on officer-involved domestic violence
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Total for Police 3