

***City of Tumwater
Barnes Lake Management District***

Steering Committee Meeting Minutes

November 12, 2008

6 p.m. – 8 p.m.

**Tumwater City Hall
555 Israel Road SW
Tumwater, WA 98501**

I. Call to order

Chair Peterson called to order the regular meeting of the Barnes Lake Steering Committee (BLMD-SC) at 6:00 p.m. on November 12, 2008 at Tumwater City Hall.

II. Roll call

The following members were present: Chair Peterson, Vice-Chair Ron Lumaguip, Bill Baxter, Dana Day, Bob Hayes, John Swander, Rosemary Walsh and Staff Representative Smith. Gary Bodeutsch and Judith Loft were excused.

III. Additions to the Meeting Agenda:

- ◇ 2009 Meeting Schedule: The SC discussed the day of the month for meetings in 2009. Consensus was that the second Wednesday of the month continues to be the best day to meet.
- ◇ Neighborhood Request for Wood Chipper: Chair Peterson presented a question from a LMD member re: purchasing a small wood chipper for use by all LMD members. Concerns noting liability, storage, transport, functionality and permitting were raised. Consensus was that the LMD would not pursue this equipment purchase at this time.
- ◇ Review Need for Further Studies: Chair Peterson discussed the potential for a new program to be added to the work plan for 2009 and budgeting funds accordingly. This would include an evaluation of noxious vegetation *above* the ordinary high water mark on individual properties and eradication of any plants found that exist on the Washington State Class A, B or C noxious weed lists. Smith stated that he would add a line in the draft budget for 2009 reserving funds for a potential program and would add an item to the work plan to develop an outline for such. Once the program is outlined, a request for proposals could be developed as directed by the Steering Committee. Interested parties would then be able bid on the project.

IV. Approval of minutes from last meeting

The October 2008 minutes were approved unanimously as written.

V. **Open Issues**

a) **Lake Treatment Update**

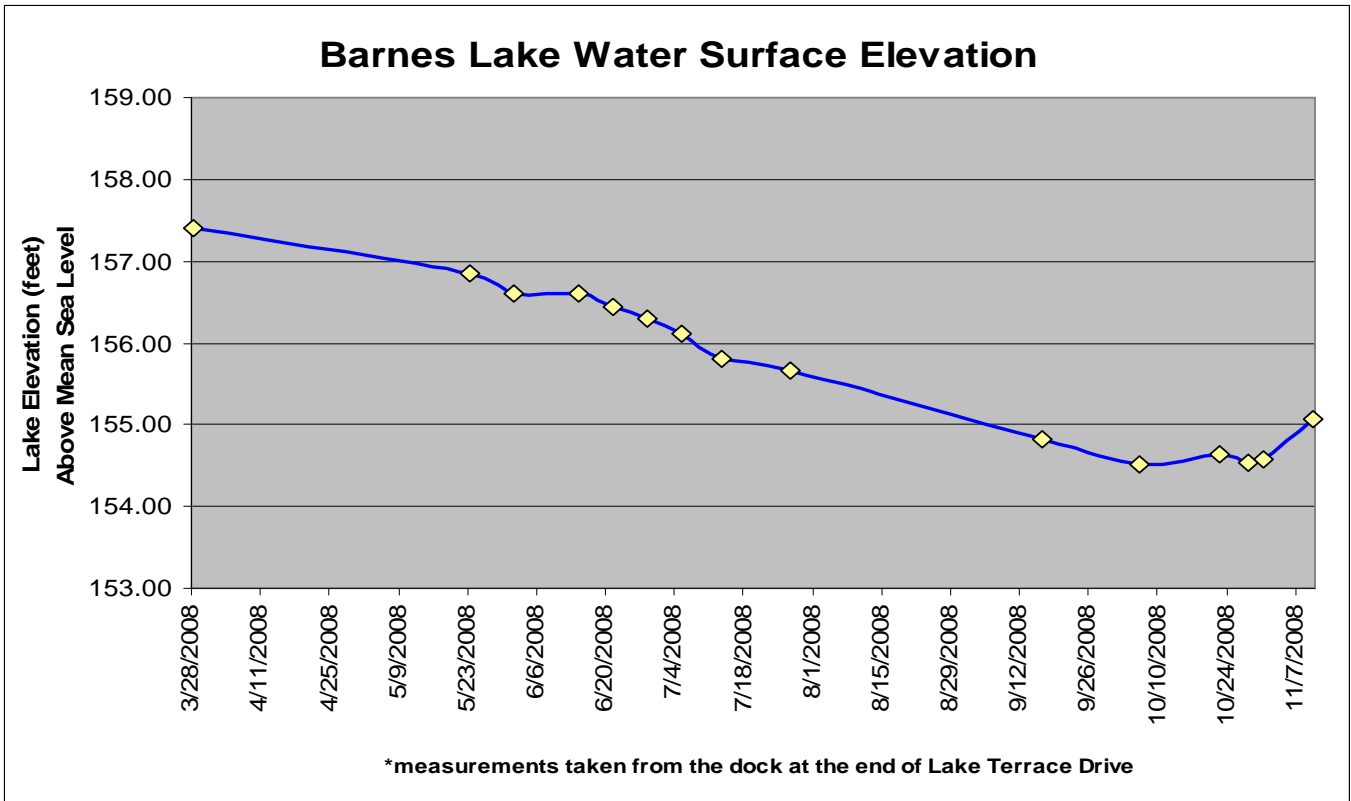
Smith reported that there are no updates for the past month. Doug Dorling, Northwest Aquatic Ecosystems (NWA), is waiting for water levels to rise before attempting to remove the floating mats. Dorling expects that this would take place later in November into December.

Smith reported that NWA has applied microbes to floating mats and a few localized shoreline areas to test the product's effectiveness at reducing the soft, organic sediments that exist. Results of the effectiveness will not be known for a few more months, as the microbes take time to complete their work.

b) **Lake Level Update**

Smith reported that the lake levels have been responding to the recent rains, gaining almost six inches over the last two weeks. Bill Baxter continues to provide periodic reports of lake levels, the latest recorded on 11/10/08.

Smith anticipates the regular collection of data over a full year, to visualize the lake fluctuations and aide in treatment planning.



c) **Budget and Assessment Update**

As of 11/12/08, \$15,529.00 has been received to date from the collection of LMD assessments. There are currently 13 parcels outstanding for 2008, six of which continue to owe for two or more years. The total amount outstanding for 2008 equals \$1,776.00. Three of the six properties have had liens filed previously; the remaining three parcels that owe for the last two years will have a similar action taken by the end of this year. Those property owners have been notified of the pending action.

There has been one expense recorded in the last month for payment of an invoice from NWA in the amount of: \$8,304.19. Additional funds may be expended for removal of floating mats before the end of the year.

The available balance of LMD funds as of November 12, 2008 is \$29,238.

d) Work Plan Review

Smith reviewed the status of the work plan for the Barnes Lake Steering Committee for 2008. To date, all work has been completed, with the exception of integrating results from the aquatic vegetation survey from NWA into the Integrated Aquatic Vegetation Management Plan (IAVMP). Smith is awaiting the final report from NWA which should include a statistical analysis of the vegetative quantities, prior to updating the information included in the IAVMP.

Additional items were discussed and added to the work plan for 2008 and shall be carried over in 2009.

VI. New Issues

a) Northwest Aquatic Scope of Work, 2009 – 2010

Smith reviewed the draft scope of work covering treatments for 2009 – 2010. Smith stated that there are minimal changes to the scope. The changes incorporated include clarifying language and a refinement of the charges to match the invoices submitted by NWA. General consensus was that the Steering Committee wanted to continue working with NWA through the next two years.

The annual cost of the treatment program is projected to be \$23,110.00, including five days of floating mat removal and a 10% contingency. The two year program is estimated at \$46,220.00. While the costs exceed the annual amount collected, the Steering Committee recognizes that NWA invoices are much lower than the projected costs. In addition, a reserve generated in the first two years helps offset additional costs due to floating mat removal. No increases to the LMD assessments will be necessary to cover costs of the treatment program.

Chair Peterson requested a motion to extend the contract with NWA. After discussion, all were in favor of the extension and directed Smith to finalize the draft scope with NWA and prepare a contract extension for the additional two years.

b) 2009 Roll of Rates and Charges

The Steering Committee reviewed the budget to date and the proposed treatment program for next year. Given the reserve funds available to aid in the removal of vegetative debris and accomplish treatments, the Steering Committee felt the current assessments are adequate.

Committee member Swander made a motion to preserve the current funding levels. All were in favor. Smith reported that he would notify the Finance Department that there will be no change to the assessments.

Smith also reported that MuniFinancial is no longer managing the assessment collections. That duty has been turned over to the City of Tumwater's Finance Department. The Finance Department will be preparing notices, collecting the assessments and tracking the budget. The assessment collection fee previously paid to MuniFinancial will now be collected by the City of Tumwater for the services rendered. Chair Peterson requested more detailed information on the charges to be collected by the City of Tumwater. Smith stated he would follow up with the Finance Department and return in December with an update.

c) Shoreline Management Plan Update

Smith reported that he spoke with TRPC Senior Planner Morrison regarding any updates to the Shoreline Management Plan. Morrison stated that they are in the early stages of putting the plan together and would have a more meaningful update in February/March of 2009. Smith stated he would follow up again then.

d) Treatment Outreach Letters

Chair Peterson requested that this item be tabled for discussion in December, once the Steering Committee has an opportunity to review the final report from NWA.

e) SC Memberships

Chair Peterson reviewed the membership commitments of the steering committee. Appointments are valid for two years. Bob Hayes stated that having staggered appointments is appropriate to maintain a working knowledge among those attending the meetings. Currently, Dana Day and Gary Bodeutsch have alternate appointment dates than the originating members.

VII. Adjourn

Chair Peterson adjourned the meeting at approximately 7:15 p.m. The next steering committee meeting will be held on December 10, 2008, at Tumwater City Hall.

Minutes submitted by: Dan Smith, Staff Representative

Minutes approved by: Barnes Lake Management District Steering Committee