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To: All New Clients

From: Dan Havirco

Re: Your Criminal Charge(s) in Tumwater Municipal Court

Do not talk about your case with ANYONE. Anything you say to anyone else, including the police, your parents, your friends, can be used against you in court. For the same reason, I am not able to discuss your case with anyone other than you, not even your family and friends.

If you are out of custody, the court clerk will give me the address and telephone number you gave the court. If you move, please call my office with your new address and phone number.

If you are in custody, the court clerk will tell me that you are in jail and I will meet with you as soon as possible. If you make bail, call my office to let me know where to contact you.

The more effort you make to take charge of your problems, the greater the chance that the court will be lenient. Here is what you can do:

- (1) **You must show up on time for your next hearing.** If you don't, the court will issue a warrant for your arrest, which will only make matters worse. Do not drink before coming to court as such will likely result in your arrest and being confined in the city jail.
- (2) If you are charged with *Driving While License Suspended*, call the Department of Licensing at 902-3900 to find out what you need to do to get your license back. The court will probably give you a few months to try and get it back, which would make a difference on the sentencing.
- (3) If you are charged with an *alcohol or drug-related offense*, you might want to obtain an alcohol/drug evaluation from a state-certified facility. Have the treatment facility send me the evaluation before your next hearing.
- (4) If you are charged with a *domestic violence crime*, the judge has probably issued a no-contact order. **Do not violate that no-contact order**, even if the victim does not want to press charges. If the victim comes to see you or calls your, you are the one who could be arrested and charged for violating the no-contact order.

The prosecutor's office should soon send me the police reports and other information about the charges against you. **Our first meeting will be at court so please be on time.** Above all, don't panic. Your next hearing is only a pretrial hearing.